

WILSON SCHOOL BOARD
Minutes
Tuesday, April 18, 2017

Wilson School District Strategic Vision Planks

WSD Vision Plank 1 – Improve upon or expand Wilson’s portfolio to advance student success.

WSD Vision Plank 2 – Grow Wilson regionally or nationally.

WSD Vision Plank 3 – Increase organizational agility and capacity.

WSD Vision Plank 4 – Creative development of existing and new infrastructure.

WSD Vision Plank 5 – Create a flatter organizational structure for stakeholder collaboration.

WSD Vision Plank 6 – Control for fiscal accountability.

The regular meeting of the Wilson School Board was called to order at 7:10 p.m. on Tuesday, April 18, 2017 in the Board Room, by Mr. Steve Ehrlich, Board President. The following Board members were present:

Steve Chmielewski

Steve Ehrlich

Brad Hart

Jason Hopp

Mike Martin

Robert Metzger

Carol Reid

Matt Wolf

Excused: Jay Nigrini

Present: Dr. Mierzejewski, Ms. Schlosman, Ms. Lillis, Dr. A. Flannery, Dr. Long, Ms. Lindsey, Mr. Wetherhold, Mr. Cooper, Ms. Romyne, Dr. M Flannery, and Officer Johnson

Public Attendees: (see attached)

Executive Session – The board met in executive session prior to the meeting for the purpose of discussing several personnel issues.

Presentation of Colors - JROTC

PLEDGE TO THE FLAG

ANNOUNCEMENT – PUBLIC PARTICIPATION

COMMUNICATIONS – none

WILSON GOOD NEWS – Mr. Ehrlich, Board President

Presentation – Dr. Amy Flannery

National Association of Music Merchants (NAMM) Foundation Recognition

Approval of Minutes (Consent)

Hearing no objection to approve the Wilson School Board minutes of April 3 2017, President Ehrlich directed that a unanimous vote be cast to ratify/approve the minutes.

(Ayes 8)

1.0 TREASURER'S REPORT/INVESTMENT REPORT/GENERAL FUND FINANCIAL REPORTS (Motion Carried)

Dr. Chmielewski presented the March 2017 Treasurer's Report, Investment Report and General Fund Financial Statements as attached. Dr. Chmielewski moved, seconded by Mr. Martin, to accept the Treasurer's Report and approve related invoices as presented and to include the General Fund Investment Accounts list and Board Summary Report for the period March 2017 in the permanent minutes.

A roll call vote was recorded as follows:

(Ayes 8): Messrs.: Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Wolf, and Mrs. Reid

2.0 PAYMENT OF BILLS: (Motion Carried)

Dr. Chmielewski moved, seconded by Mr. Martin to approve the Payment of Bills as follows:

General Fund	\$ 2,536,175.97
Capital Reserve	\$ 50,125.97

A roll call vote was recorded as follows:

(Ayes 8): Messrs.: Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Wolf, and Mrs. Reid

3.0 FINANCIAL REPORTS: (Motion Carried)

Dr. Chmielewski moved, seconded by Mr. Martin to approve the Financial Reports as follows:

- Cafeteria (March 2017)
- Child Care (March 2017)
- Activity Accounts:
 - Wilson West MS (March 2017)
 - Southern MS (March 2017)
 - Senior High (March 2017)

A roll call vote was recorded as follows:

(Ayes 8): Messrs.: Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Wolf, and Mrs. Reid

4.0 Ratification/Approval of the following: (No items)

5.0 Superintendent's Report (Motion Carried)

Dr. Chmielewski moved, seconded by Mr. Wolf to approve Superintendent Report items #5.1 - #5.10 as follows:

5.1 Retirement

Vicky Pfeifer, Special Education Instructional Assistant, Cornwall Terrace, eff. 6/9/17 (18 years with the Wilson School district)

5.2 Resignation

Carol Drexel, Substitute Food Service Worker, eff. 3/29/17

Sara Bortz, Swim Instructor, eff. 4/13/17

5.3 Child Rearing Leave

Sarah Brown, Math Teacher, High School, beginning approximately 7/23/17 and ending the end of the first quarter of the 17- 18 school year

5.4 Unpaid leave of absence

Kayla High, Grade 1, Green Valley, 4/3/17 (1 working day)

Brendan Larkin, Social Studies Teacher, Lower House, 4/28/17 (1 working day)

Lori Shuart, Special education teacher, Whitfield, 4/7/17 (1 working day)

5.5 Days Without Pay

Kristy Kowal, 3rd Grade, Whitfield, 5/15/17 (one day)

Grace Lee, Chinese/English, High School, 4/10, 4/11, 5/25, 5/26, 5/30, 5/31/17 (6 days)

Jennifer Weyman, 2nd Grade, Whitfield, 5/15/17 (one day)

5.6 Support Staff

Tami Trout, Substitute Bus Driver, \$14.36/hr, effective 4/1/17

Tami Trout, Trip Driver, \$13.36/hr, effective 4/1/17

5.7 Change of Status

Cindy Marks, First Grade Teaching Assistant, Whitfield, from 9 hours/week to 15 hours/week, no change in rate, effective 4/6/17 (increase in student numbers in classroom)

Lindsay Swinehart, declined Special Education Instructional Assistant position so will remain as Monitorial Aide and First Grade Teaching Assistant (change of status was on 4/2/17 agenda)

Nancee Wenzel, Autistic Special Education Instructional Asst., Cornwall Terrace, to \$13.11/hr, eff. 8/29/16 (moving to minimum pay grade for the position, was missed in previous agendas)

5.8 Substitutes (effective 4/18/17)

Jacqueline Gawronski

5.9 Extracurricular

Zach Hunter, Freshman Assistant Track Coach, \$1,850

Zachary Meinhold, Lifeguard, Community Swim, \$7.75/hr, effective 4/18/17

Vanessa Sassani, Age Group Swimming, \$10/hr, effective 4/18/17

5.10 Extended Season Pay

BOYS SWIMMING

Roy Snyder (Head Coach) - \$51 x 24 days = \$1,224.00

Kathy Good (Assistant Coach) - \$36 x 29 days = \$1,094.00

Denton Quick (Assistant Coach) - \$36 x 10 days = \$360.00

Ben Hatt (Assistant Coach)- \$36x12 days = \$432.00

GIRLS SWIMMING

Tom Houck (Head Coach) - \$51 x 24 days = \$1,224.00

Mike Stambaugh (Assistant Coach) - \$36 x 24 days = \$864.00

A roll call vote was recorded as follows:

(Ayes 8): Messrs.: Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Wolf, and Mrs. Reid

6.0 Consent Items (Consent)

Hearing no objection to Agenda item #6.1, President Ehrlich directed that a unanimous vote be cast to ratify/approve the following: **(Ayes 8)**

6.1 Accepted with gratitude the following donation:

a) \$50.00 from Willow Street Pictures, sponsor for the Juried Wilson Art Show.

Roll Call

7.0 Human Resources (Motion Carried)

Dr. Chmielewski moved seconded by Mr. Metzgar to approve Human Resource item #7.1 as follows:

7.1 Approved payment of Keystone Stars bonus for the following Wilson Child Care employees (per Keystone Stars Grant), payable in 6/8/17 paycheck:

Susan Wails - \$3,090

Charity Fox - \$1,545

Harlie Jaskierski - \$2,320

Ashleigh Kochel - \$2,320

Teresa Amoroso - \$1,180

Jillian Grate - \$2,320

Kaitlyn Umberger - \$2,320

Tina Bixler - \$1,180

Jane Pfennig - \$465

Karen Hozza - \$2,740

Rebecca Cunnius - \$1,770

Amanda Seidel - \$1,770

Patricia Burke - \$1,180

A roll call vote was recorded as follows:

(Ayes 8): Messrs.: Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Wolf, and Mrs. Reid

8.0 Pupil Services (Motion Carried 7-1)

Mr. Wolf moved, seconded by Mr. Metzgar to approve Pupil Services item #8.1- #8.4 as follows:

8.1 Granted permission to waive tuition for the following student:

Female, Gr. 7, Wilson Southern MS, from 4/1/17 until the end of the school year (as per Board Policy #202 – Eligibility of Non-Residents)

8.2 Granted permission to approve the adoption of the Agreement and Release to provide Wilson Virtual Academy during the remainder of the 2016-2017 school year, to settle and comprise all claims raised by the parents of a special education student. (effective 4/7/17).

- 8.3 Ratified** a contract with Capstone Academy, to provide special education services to one special education student at the per diem rate of \$422.22 , including all related services costs, beginning 4/19/17 and ending 6/14/17 (1306 student from an outside school district)
- 8.4 Approved** the Wilson School District Comprehensive Plan (July 2017 to June 30, 2020)

A roll call vote was recorded as follows:

(Ayes 7): Messrs.: Chmielewski, Ehrlich, Hart, Hopp, Metzgar, Wolf, and Mrs. Reid

(Nay 1): Mr. Martin

9.0 Technology & Media (Motion Carried)

Dr. Chmielewski moved, seconded by Mr. Wolf to approve Technology & Media item #9.1 as follows:

- 9.1 Granted permission** to enter into a contract with LauchDM to Research, Plan, Redesign and Redevelop the District's website and create a Rebranding Study, conditioned upon approval of the language, terms and conditions of the contract by the Administration and the Solicitor.

A roll call vote was recorded as follows:

(Ayes 8): Messrs.: Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Wolf, and Mrs. Reid

10.0 Operations (No Items)

11.0 Finance (Motion Carried)

Dr. Chmielewski moved, seconded by Mr. Martin to approve Finance items #11.1 - #11. 2 as follows:

- 11.1 Request permission** to submit the following delinquent accounts to Berks County Tax Claim Bureau:

One Lower Heidelberg 2016 July Split bill
One Lower Heidelberg 2016 July Interim bill

- 11.2 Request approval** of the budget transfers dated March 14 through April 10, 2017.

A roll call vote was recorded as follows:

(Ayes 8): Messrs.: Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Wolf, and Mrs. Reid

12.0 Curriculum and Staff Development (Motion Carried)

Mr. Metzgar moved, seconded by Mrs. Reid to approve Curriculum and Staff Development items #12.1 - #12. 2 as follows:

12.1 Request approval of Jillian Lynch as the Elementary Summer Program Coordinator at a stipend of \$4,500. Funding for this position is supported by the Wilson Education Foundation.

12.2 Request permission to enter into an agreement with Dr. Paul J. Riccomini for math professional development for the 2017-18 school year. Costs are \$ 11,000 for consultations, 3 on site training sessions, and continued feedback throughout the year.

A roll call vote was recorded as follows:

(Ayes 8): Messrs.: Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Wolf, and Mrs. Reid

13.0 Transportation (No Items)

14.0 Food/Cafeteria (No Items)

15.0 Child Care (Motion Carried)

Mrs. Reid moved, seconded by Dr. Chmielewski to approve Child Care item #15.1 as follows:

15.1 Request approval to contract with Karl Environmental Group to test drinking water at Berkshire Heights Early Learning Center. The approximate cost of the project is \$2,185.00. All costs will be paid by Wilson Child Care. No cost to the General Fund.

A roll call vote was recorded as follows:

(Ayes 8): Messrs.: Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Wolf, and Mrs. Reid

16.0 Extra-Curricular (No Items)

17.0 Policies (No Items)

18.0 Miscellaneous (No Items)

COMMITTEE AGENDA ITEMS

COMMITTEE REPORTS

Berks Career and Technology Center Representative (Mr. Metzgar)

No report

Berks County I.U. Board Representative (Mrs. Reid)

No report

Berks E.I.T. Representative (Mrs. Schlosman)

No report

Curriculum Committee Chairman (Mrs. Reid)

Meeting on Wednesday at 4:00 pm

Extracurricular Committee Chairman (Mr. Wolf)

Update on Spring season

Facilities Committee Chairman (Mr. Nigrini)

No report

Finance Committee Chairman (Mr. Ehrlich)

No report. Mr. Ehrlich thanked Christine and her staff for coming in on Monday even though the offices were closed, to assist with tax questions and receiving mail.

Human Resources Committee Chairman (Mr. Hopp)

No report

Legislative/PA School Board Assn. Representative (Mr. Martin)

No report

Public Relations Chairman (Mr. Hart)

- A 1989 Wilson graduate, Steve Straka, recently produced a film titled "Growing Up Smith" which is being shown locally in Lancaster through Thursday, April 20. Growing Up Smith was a Time Magazine Movie Pick of the Week.
- The Wilson Gifted Department will be hosting its Third Annual Rubik's Cube Challenge on Saturday, April 22, from 10 am – 12pm at Southern Middle School. This year local districts were invited to join in the challenge. The Rubik's Cube is now being used to teach math, science, engineering and art concepts as well as critical thinking and problem solving skills.
- Through the Greater Berks Mental Health association, the Yocum Institute for Arts Education is offering a **FREE** live theater performance of, *Between Apt. 2B and the End Zone*. This production is being presented at Southern Middle School's auditorium on **Thursday, May 4th from 7-8:00 pm**. The 35 minute piece is comprised of information on confronting and discussing the topic of suicide. This presentation is suitable for those as young as 6th grade and has been well received by college level students and adults.
- Grandview Gallery will host the Opening Reception for **"Paleo Art: by Jason Ward & Sheri Hansen" on Sunday, May 7th, from 2-5pm!** "This will be an exhibition of paintings describing the Mesozoic Era of Earth's history.

Education Foundation Report (Mr. Nigrini)

No report

Technology Chairman (Dr. Chmielewski)

No report

Student Outreach (Emma O'Shea)

The finals for AP classes just started today and will be going on for the next couple of weeks. AP exams for college board will begin in early May. Student government will be holding elections for the upcoming year this Friday! Members are also getting excited for the IM ABLE Duathlon and the Color Run. The Wilson Track team traveled to North Carolina over spring break and the Wilson girls lacrosse team traveled to Penn State for a game against state college. The AP biology and environmental trip to wallops island just got back last Tuesday! Finally, student government is preparing a school wide video which will be filmed at the end of May.

Solicitor (Mr. Miravich)

No report

OTHER BUSINESS (President to permit public participation prior to any vote on Other Business)

➤ none

PUBLIC PARTICIPATION - NON-AGENDA ITEMS

➤ None

Enrollment as of April 10, 2017 is 6022 students which is an increase of 6 in the number of students from the March 16, 2017 report.

There being no further business, Mr. Hopp moved, seconded by Mr. Hart, to adjourn the meeting at 7:36 p.m. Motion carried.

Cheryl F. Raffauf, Board Secretary